

EVACUATION PLANNING GUIDELINES

As required by the International Fire Code 2009, facilities must develop and adhere to procedures outlined in an evacuation and emergency guide. This information will assist you in developing a comprehensive plan.

Code Requirement:	Independent R-2 & R-4	Assisted Living I-1	Nursing I-2	Combination Ind./Asst./Nursing
Detailed overview of facility's plan of escape	Complete evacuation	Complete evacuation	Staged evacuation	Staged evacuation
Plan of escape for non-ambulatory residents - if applicable	Defend-in-place List of residents is to be provided to the Fire Department upon arrival	Defend-in-place List of residents is to be provided to the Fire Department upon arrival	Staff Dependent	Staff Dependent
Plan of escape for ambulatory residents with mental impairments - if applicable	Complete or horizontal evacuation depending on the facility's Fire Rated Assemblies	Complete or horizontal evacuation depending on the facility's fire rated assemblies	Staff Dependent	Staff Dependent
Evacuation Drills	Strongly Recommended	6 times per year Total of 2 complete evacuation drills per shift, annually	Once per quarter, per shift	Once per quarter, per shift
Training - to be provided by each individual facility to include; fire prevention, safety and evacuation	Strongly Recommended	Staff and residents - Training to occur at new employee and resident orientation, and every 2 months after thereafter	Staff and residents - Training to occur at new employee and resident orientation, and annually thereafter.	Staff and residents - Training to occur at new employee and resident orientation, and annually thereafter.
Resident accountability form	Must provide	Suggested, but optional	Suggested, but optional	Suggested, but optional