



## HAMMERS

### 2015 Update Permit - Annual Rollover

<https://hammers.springsgov.com>

Once the CSFD annual permit application is completed and submitted in HAMMERS, all facility data remains saved in the HAMMERS program. However, each new calendar you must sign in and update our current year submission data after January 1, 2015 or anytime thereafter if changes occur at your facility. Even if you have no changes, the current year roll over submission is to be completed.

1. Sign into the application, username/password required: <https://hammers.springsgov.com>
2. Update User Profile
3. Click on Start Application link
4. Click on Facility Name
5. Click on Edit next to the year you wish to update your report
6. Once you update all information on the Facility Home Page, click Complete Step 4 to certify-submit report

Once completed, notification of the report is emailed to a Colorado Springs Fire Department HAMMERS administrator.

Access is unlimited from any electronic device with internet access.

## LEPC TIER I/II Chemical Inventory Report

Completed Tier II forms are due March 1, 2015 to the Local Emergency Planning Committee (LEPC), State & Federal agencies. Due to the large volume of files, the City of Colorado Springs LEPC/Fire Department does not accept paper, email, and electronic media (disk/USB) submittals.

Tier I/II Chemical Inventory Reports are to be completed and submitted through the CSFD HAMMERS program.

Website: <https://hammers.springsgov.com>

Contact: [hammers@springsgov.com](mailto:hammers@springsgov.com)