



COLORADO SPRINGS FIRE DEPARTMENT
Division of the Fire Marshal
Supplemental Ruling / Clarification

Number:	2010-3		
Subject:	Prescribed Burn Plan Requirements		
Reference:	2003 IFC Section 307.2 – Permit Required National Wildfire Coordinating Group (NWCG) Complexity Rating Guide NFES 2474		
Effective Date:	01/01/2010	Issued By:	Christina Randall, Wildfire Mitigation Senior Analyst
Approval Date:	08/02/2010	Approved By:	Brett Lacey, Fire Marshal 
Revision Date:		Revised By:	

PURPOSE: This ruling is intended to provide clarification to the open burning permit process. A Prescribed Burn Plan provides documentation of the permissions, authority and plan in which to carry out the burn.

SCOPE: This ruling is intended to create specific criteria to ensure complex prescribed burns are conducted in a reasonable manner to provide for life safety, property protection and natural resource management.

DESCRIPTION OF ISSUE: A process was needed to ensure the best possible protection and regulation of prescription burns when necessary. This process will attempt to ensure the safety of the community, the concerns of the City and the requirements of the AHJ and Fire Chief based on national standards of good practice. When prescribed burn permits are submitted to the fire code official for complex burns (such as understory burns, multiple pile burns, broadcast burns or slash burns) a Prescribed Burn Plan documents the approval and authority to carry out the burn. The concern over this activity is that all precautions are in place before ignition.

DECISION: Prescribed Burn Plans will be required for an Open Burning Permit application when requested by the fire code official based on burn complexity. Prescribed Burn Plans will consist of the following items: 1. Goals and objectives 2. Complexity analysis 3. Notification list 4. Area map 5. Project description 6. Latitude/longitude 7. Prescription 8. Weather and fuels parameters 9. Smoke management plan 10. Resource assignments and accountability to a designated Burn Boss 11. Safety plan 12. Medical plan 13. Communications plan 14. Ignition plan 15. Holding plan and 16. Go/No-Go Checklist.