

**Administrative Ruling/Interpretation**

**Subject:** Determination of Hillside Overlay Boundaries By Address

**Uniform Fire Code/Standard Reference:** Hillside Ordinance

**Date of Decision:** June 29, 1993

**Description of the Problem:**

As a result of the implementation of the Hillside Fire Ordinance, numerous requests have surfaced regarding the requirements pertaining to roofing, etc. In order to assist the homeowner and our office, a method has been developed by which an accurate zone definition can be obtained.

**Ruling/Interpretation:**

When a homeowner calls and requests a determination as to their location in relation to the hillside area, the caller is to be instructed to do the following:

1. Contact the Tax Assessor's Office at 520-6600. Request the "TAX SCHEDULE NUMBER" for their particular address.
2. Contact Pam Sweeney in Zoning at 578-6919 and request a ruling on the zone designation for the specific address and the corresponding TAX SCHEDULE NUMBER for that address. Zoning will then provide the exact zone designation whether hillside or not.

NOTE: If we need the information, get the specific address and follow the exact sequence above.

**Approved by:**

David E. Linebaugh, Code Manager