



MMJ Extraction Equipment Plan Submittal Requirements



- **REQUIRED AT PLAN SUBMISSION**
 - Extraction Equipment Master Report
 - Extraction Equipment Cut Sheet/Intent Letter
 - Occupancy Evaluation Report/Code Study
 - CSFD Hazmat Triage Form
- **REQUIRED PRIOR TO FIRE FINAL INSPECTION**
 - Extraction Equipment Installation Letter
 - Extraction Equipment Installation Inspection Report



Extraction Equipment Master Report Requirements



- Prepared by CSFD approved agency only
- Accepted by and on file with CSFD prior to any plan submission
- Title Sheet Requirements:
 - Review #
 - Revision #
 - Review date
 - Full name of manufacturer
 - Full address of manufacturer



Extraction Equipment Cut Sheet/Intent Letter



- **One sheet/letter for each piece of extraction equipment**
 - Make, model, any/all serial numbers
 - Review #, Revision #, Review date of Master Equipment Report on file
 - Any/all known names of the facility
 - Full address of facility
- **Completed by Engineer of Record or OEM**
 - On company letterhead of EOR
- **Required at time of plan submission**



Extraction Equipment Installation Letter



- **Signed and stamped by Engineer from company generating Extraction Equipment Master Report**
 - Make, model, any/all serial numbers
 - Review #, Revision #, Review date of Master Equipment Report on file
 - Any/all known names of the facility
 - Full address of facility
- **Copy of letter must be submitted to CSFD PRIOR to calling for final CO inspection**



Extraction Equipment Installation Inspection Report



- **Signed and Stamped by Engineer from company generating Extraction Equipment Master Report**
- **Compliance with all findings within report is required and must be completed before CSFD final CO inspection**
- **Copy of report must be submitted to CSFD PRIOR to calling for final CO inspection**



Definitions



- **Original Equipment Manufacturer (OEM)** The original manufacturer of extraction equipment being used within the facility.
- **Engineer of Record** State of Colorado registered professional engineer responsible for the overall design of the project and who stamps and signs the construction documents.
- **Extraction Equipment Master Report** A detailed report examining and evaluating a given piece of extraction equipment for compliance with any fire codes and standards or best practices. This report is prepared by a CSFD approved 3rd party agency. The Original Equipment Manufacturer ultimately owns this report and is responsible for submitting the report to CSFD for review and acceptance. The report must be accepted by CSFD PRIOR to submission of plans which utilize this piece of equipment. Accepted Extraction Equipment Master Reports remain on file with CSFD.
- **Extraction Equipment Cut Sheet/Intent Letter** A letter or product specification sheet for the proposed extrication equipment, prepared by the EOR or OEM that contains specific information.
- **Occupancy Evaluation Report** A narrative evaluation of the existing occupancy and its proposed use, including change of occupancy evaluation, related to marijuana concentrate extraction. Report shall cite all applicable building and fire codes/standards and identify compliance and/or noncompliance facility issues with corrections or recommendations listed for final inspection. Report shall be the basis for Final Inspection conducted and prepared by CSFD approved 3rd party.
- **Extraction Equipment Installation Letter** A letter prepared, signed and stamped by a CSFD approved 3rd party agency that verifies equipment on site matches the Extraction Equipment Cut Sheet/ Intent Letter. Letter must include all required information pertaining to the equipment linking it to the Extrication Equipment Master Report.
- **Extraction Equipment Installation Inspection Report** A narrative prepared, signed and stamped by a CSFD approved 3rd party agency that confirms installation of equipment and processes is in compliance with applicable codes and standards. Compliance with any/all findings within this report is required prior to final fire inspection for certificate of occupancy.
- **CSFD Hazardous Materials Triage Form** A form used to identify processes, operations and/or hazardous materials within a given facility.