



Colorado Springs Fire Department

Property Representative

Fire Escape Self Inspection Program

Address: _____

Date: _____

As the property Owner/Manager of a building that has a fire escape attached it is your responsibility to guarantee the fire escape's accessibility, functionality and usefulness in an emergency according to requirements of the 2009 International Fire Code, as locally amended and adopted. This can be accomplished by performing regular maintenance, annual preliminary inspections and scheduling a professional inspection every five years on the device. The annual preliminary inspection can be performed a commercially licensed contractor or a qualified responsible party identified by the owner. This annual preliminary inspection checklist is an aid to help ensure the safe operation of your fire escape.

| | | YES | NO |
|---|--|-----|----|
| 1 | Do you see any obvious broken steps, railings or supports? | | |
| 2 | Can you see more rust than Paint or badly rusted areas? | | |
| 3 | Do you see any missing bolts/hardware or cracked welds? | | |
| 4 | Is the fire escape access difficult to find? (missing signs, obstacles) | | |
| 5 | Are the handrails missing or unstable? | | |
| 6 | Do you need a key or special knowledge to open the access door or window? | | |
| 7 | Is the counterbalance unable to keep stairway up when not in use? | | |
| 8 | Are the mechanical components difficult to operate or in need of paint/repair? | | |
| 9 | Is the ladder unstable or have loose anchors? | | |

If you have marked "YES" in any of the above boxes, it is imperative that you contact either a commercially licensed contractor or registered professional engineer to examine the fire escape to ensure it meets the requirements. If you have any questions, please call us at 385-5950.

Signed: _____

Printed: _____