

**Westside Community Center Working Committee Meeting  
Meeting Minutes  
Thursday, April 20, 2023**

**Members Present:** Becky Fredell, Robin Hinsdale, Tena Jelinek, Liz Lopez Vaughan, Judy McKay-Harbert, Kathy Perry, Justin Trudeau

**Members Absent:** Mary Tauras

**Parks Board Liaisons Present:** Greg Thornton

**Staff Present:** Mark Snow, Jamie Bequette, Felicia Barnhart, Kim King, Anna White

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Committee Chair Justin Trudeau brought the meeting to order at 2:03 p.m.

**Agenda Preview**

Committee Chair Justin Trudeau gave a preview of the agenda for the meeting.

**Announcements**

There were no staff or Committee announcements at this time.

**Citizen Discussion**

Kathy Perry, speaking as a citizen and not on behalf of the Committee, stated some concerns regarding the Westside Community Center fees and charges that had been approved at the April Parks, Recreation and Cultural Services Advisory Board. Ms. Perry's main concern was that the approved fees and charges has been developed based on the fees and charges of the other community centers, which she did not feel fit the mold of programming and services at the Center. Ms. Perry said she would be happy to continue working with staff to develop a new fee structure more suited to the Center.

Rich Lins, citizen, expressed concern that revenue generated from programming at the Center goes back into the general fund instead of remaining in the Center's budget. Mr. Lins requested that the Committee stay cognizant of this as they approve programming and rental spaces. Kim King, Assistant Director, provided a brief summary of the general fund structure and overall budget to the Committee so they would understand how the budget process and fees and charges are informed.

Robin Hinsdale, speaking as a citizen and not on behalf of the Committee, echoed Ms. Perry's concerns about the fee structure. Mark Snow, Community Recreation Manager, took a moment to address the topic, understanding the concerns of the Committee. Mark said that the evaluation of fees was a process through comparison of the previous operator, as well as the other community centers. While he understands that some of the fees seem steep, there are multiple options for in-kind services and other considerations for different programs.

Ideally, there will be a community builder fee philosophy. Staff understands that the Center is unique, and thus charges for various programs and services can be considered on a case by case basis. Kim King suggested a more comprehensive presentation on fees and charges could take place at the next meeting to bring some clarity to the issue.

**Approval of Minutes – March 30, 2023 meeting minutes.**

**Motion – To approve the March 30, 2023 meeting minutes with proposed changes.**

1<sup>st</sup> –Greg Thornton, 2<sup>nd</sup> – Justin Trudeau, Approved, Unanimously.

**Committee Business**

**Westside Community Center Meet and Greet – Tuesday, May 16, 2023 – 5 to 7 p.m. at WCC**

Mark Snow, Community Recreation Manager, asked the Committee if they are still feeling comfortable with the time and date proposed for the next Meet and Greet at the Center. After some discussion, the Committee agreed that the proposed time and date will be appropriate despite it being the same day as the Mayoral runoff. Mark explained that it will be the same format as last time, where Committee members will sit in pairs throughout the Center and community members can travel around Center and talk with Committee members.

**Staff Updates**

**Westside Community Center Facility Operations – Schedule and Feedback process, Community Garden, Donations, Center Docents and Volunteers**

Jamie Bequette, Program Administrator, provided the following updates to the Committee:

- Staff is still working on the donation button to donate to the Gift Trust, though if a person is interested in making a donation, check or cash is best, as there are fees associated with online donations. Committee member Kathy Perry suggested creating a option for those who want to donate online, to cover the fee in their donation so it can still be the preferred donation.
- Jamie is working on an intake form, which will help to develop the weekly schedule of programs and services. She is hoping to have it for the week of May 8<sup>th</sup>.
- The Community Garden is going great. Nine plots have been sold so far with seventy-one remaining. Staff is looking for someone to serve as the liaison for the Community Garden program.
- So far, one person has volunteered to help with the expansion of hours. Jamie reiterated that staff is very aware of the concerns and need for expanded operations, and is working diligently on that. She has also been working on what a volunteer program looks like for the Center, as well as the option for docents.

## **Westside Community Center Facility Enhancement Updates**

Mark Snow, Community Recreation Manager, provided the following updates on enhancements happening at the Center:

- Staff is continuing to work with the ADA Office on accessibility updates, such as lifts and ramps.
- The IT changes have come in under budget, and will be moving forward in May.

## **Action Items**

### **Review of Postponed Proposals**

*Springs Community Acupuncture – Hannah Beachy*

Hannah Beach, citizen, provided a brief background on her services and why they would be a suitable fit for leased space at the Center.

**Motion: To recommend the Springs Community Acupuncture proposal for potential implementation at the Westside Community Center.**

1<sup>st</sup> – Greg Thornton, 2<sup>nd</sup> – Tena Jelenik, Approved, Unanimously.

*Council of Neighborhood Organizations (CONO) – Sara Vaas*

Sara Vaas, Executive Director for CONO, provided a brief background on her organization and why they would be a suitable fit for leased space at the Center.

**Motion: To recommend the CONO proposal for potential implementation at the Westside Community Center.**

1<sup>st</sup> – Liz Lopez Vaughan, 2<sup>nd</sup> – Kathy Perry, Approved, 7 to 1.

*Ninja Academy and Supply – James Rodzen*

**Motion: To postpone evaluation of the Ninja Academy and Supply proposal indefinitely.**

1<sup>st</sup> – Kathy Perry, 2<sup>nd</sup> – Robin Hinsdale, Approved, Unanimously.

*Funky Little Theater Company – Chris Medina*

Chris Medina, citizen, provided a brief background on his program and why it would be a suitable fit **for leased space** at the Center.

**Motion: To recommend the Funky Little Theater Company proposal for potential implementation at the Westside Community Center.**

1<sup>st</sup> – Tena Jelenik, 2<sup>nd</sup> – Liz Lopez Vaughan, Approved, Unanimously.

### **Proposals for Leased Property**

*AAHGHSCS – Candace McKnight*

Candace McKnight, citizen, provided a brief background on her service and why it would be a suitable fit for leased space at the Center.

**Motion: To recommend the AAHGHSCS proposal for potential implementation at the Westside Community Center.**

1<sup>st</sup> – Judy McKay Harbert, 2<sup>nd</sup> – Liz Lopez Vaughan, Approved, Unanimously.

*Safe Place for Pets – Nina Woodard*

Nina Woodard, citizen, provided a brief background on her service and why it would be a suitable fit for leased space at the Center.

**Motion: To recommend the Safe Place for Pets proposal for potential implementation at the Westside Community Center.**

1<sup>st</sup> – Greg Thornton, 2<sup>nd</sup> – Tena Jelenik, Approved, Unanimously.

*New Vision Professional Services – Rebecca Shields*

Rebecca Shields, citizen, provided a brief background on her service and why it would be a suitable fit for leased space at the Center.

**Motion: To recommend the New Vision Professional Services proposal for potential implementation at the Westside Community Center.**

1<sup>st</sup> – Judy McKay Harbert, 2<sup>nd</sup> – Tena Jelenik, Approved, Unanimously.

## **Proposals for both Leased Property and Programs and Services**

### *YMCA Senior Center Programming – Sara Tucker*

Sara Tucker, Director of Senior Programs for the YMCA, provided a brief background on why the Senior Center Programming would be a suitable fit for both leased property, as well as programs and services at the Center. These programs have been previously offered at the Senior Center, which is closing in July for renovations.

### **Motion: To recommend the YMCA Senior Center Programming proposal for potential implementation at the Westside Community Center.**

Leased Spaced: 1<sup>st</sup> – Liz Lopez Vaughan, 2<sup>nd</sup> – Robin Hinsdale, Approved, Unanimously.  
Programs/Services: 1<sup>st</sup> – Justin Trudeau, 2<sup>nd</sup> – Greg Thornton, Approved, Unanimously.

## **Proposals for Programs/Services**

### *YMCA Summer Camp – Sara Tucker*

Sara Tucker, Director of Senior Programs for the YMCA, speaking on behalf of Melanie Zunyga, provided a brief background on this program and why it would be a suitable fit for programming and services at the Center.

### **Motion: To recommend the YMCA Summer Camp proposal for potential implementation at the Westside Community Center.**

1st – Judy Harbert-McKay, 2<sup>nd</sup> – Robin Hinsdale, Approved, Unanimously.

### *Laurie Holmes/Life and Clarity Coach – Laurie Holmes*

Laurie Holmes, citizen, provided a brief background on her service and why it would be a suitable fit for programming and services at the Center.

### **Motion: To recommend the Laurie Holmes/Life and Clarity Coach for potential implementation at the Westside Community Center.**

1<sup>st</sup> – Robin Hinsdale, 2<sup>nd</sup> – Tena Jelenik, Approved, Unanimously.

### **Motion to Adjourn**

### **Motion – Move to adjourn the Westside Community Center Working Committee meeting at 5:17 p.m.**

1<sup>st</sup>- Justin Trudeau, 2<sup>nd</sup> – Liz Lopez Vaughan Approved, Unanimously.