Westside Community Center Working Committee Meeting Meeting Minutes Thursday, May 16, 2024

Members Present: Justin Trudeau, Tena Jelinek, Kathy Perry, Susan Baldwin, Nancy Bernard, Judy McKay-Harbert, Ann Petit Members Absent: Liz Lopez Vaughan, Mary Tauras Alternates Present: Margie Valin Alternates Absent: Sarah Grant Parks Board Liaisons Absent: Greg Thornton Staff Present: Mark Snow, Jamie Bequette, Felicia Barnhart, Anna Bingman, Josh Gainey Committee Chair Justin Trudeau brought the meeting to order at 2:05 p.m.

Agenda Preview

Committee Chair Justin Trudeau provided a preview of the agenda for the meeting.

Announcements

There were no announcements from staff at this time.

Citizen Discussion

There was no citizen discussion at this time.

<u>Approval of Minutes</u> <u>April 2024 meeting minutes.</u> <u>Motion – To approve the April 18, 2024 meeting minutes.</u> 1st – Nancy Bernard, 2nd – Kathy Perry, Approved, Unanimously.

Committee Announcements

There were no Committee announcements at this time.

Action Items

Proposals for Leased Space

There were no proposals for leased space on this agenda.

Proposals for Programs/Services

The Bean Agency – Rory Bean

Rory Bean, owner of the Bean Agency, provided a brief background on the proposed program and why it would be a suitable fit for implementation at the Center.

<u>Motion:</u> To recommend the Bean Agency proposal for potential implementation at the Westside Community Center.

1st – Kathy Perry, 2nd – Susan Baldwin, Approved, Unanimously.

smART Lab – Samantha Miller

Samantha Miller, owner of the smart Lab, provided a brief background on the proposed program and why it would be a suitable fit for implementation at the Center.

<u>Motion:</u> To recommend the smART Lab proposal for potential implementation at the Westside Community Center.

1st – Nancy Bernard, 2nd – Kathy Perry, Approved, Unanimously.

Rocky Mountain Women's Film Showing – Jamie Bequette

Jamie Bequette, Program Administrator, provided a brief background on the proposed program and why it would be a suitable fit for implementation at the Center.

<u>Motion:</u> To recommend the Rocky Mountain Women's Film Showing proposal for potential implementation at the Westside Community Center.

1st – Nancy Bernard, 2nd – Tena Jelinek, Approved, Unanimously.

Garden Classes – Jamie Bequette

Jamie Bequette, Program Administrator, introduced Kloe Fortner, who has volunteered to be the Lead Garden Volunteer at the Center. Kloe informed the Committee of her background and

interest in the volunteer position. Together, Jamie and Kloe provided a brief background on the proposed program and why it would be a suitable fit for implementation at the Center.

<u>Motion:</u> To recommend the Garden Classes proposal for potential implementation at the Westside Community Center.

1st – Anna Petit, 2nd – Kathy Perry, Approved, Unanimously.

Presentation Items

Hillside Advisory Team

Josh Gainey, Park Operations Administrator for Hillside Community Center, and Pastor Paul Nelson, a member of the Hillside Advisory Team (HAT), joined the meeting to provide the Committee with an overview of the HAT and their role and partnership with Hillside Community Center. Some highlights from the discussion with the Committee included:

- The HAT was formed to help rebuild the relationship between Hillside Community Center and the surrounding community, to create a good working partnership.
- The HAT asks the community what they feel key needs are, and provides feedback to the Community Center.
- The HAT is a 501(c)(3) , with eleven Board members.
- Hillside Community Center provides the HAT space to meet, as well as space to hold a community event each month to talk about pertinent community issues.
- The HAT volunteers time and provides some donations to the Community Center for various projects and needs.

Committee Business

2024 Event Update – "Westside Community Saleabration Block Party"

Jamie Bequette, Program Administrator, provided the following updates on the "Westside Community Saleabration Block Party" Event:

- Fifteen yard sale spots are confirmed, with nine spots left to fill.
- Jamie would like to have yard games, like cornhole or ladder golf, available for people to play. Multiple Committee members offered to bring what they had. Jamie asked them to inform her what they plan to bring.
- Marketing and outreach continues. Jamie asked Committee members to continue to share the event on social media.
- Galvanized Recycling will be in the corner of the sale lot.
- Food trucks are confirmed, and there will be vegan and gluten-free options.

- There will be sandwich boards advertising the event at the corner of Colorado and 17th Street.
- Jamie asked Committee members to confirm with community partners on event attendance and tabling. Committee Chair Justin Trudeau said he would compile a list of partners who are attending and draft another email to be sent out.
- Barricades have been confirmed to close off the entrance to the parking lot for the event.
- The Organization of Westside Neighbors will have a table, and is working on coming up with an activity.
- The next planning meeting will be June 5th at 4:30 p.m., either in-person at the Center or online.

Community Garden Bed/Working Committee Beds Cleanup Along Bijou

Jamie Bequette, Program Administrator, provided the following updates on the Community Garden and adoption of beds:

- Committee Vice Chair Liz Lopez Vaughan met with the volunteer group, who completed a project on Saturday, May 11th. Jamie was very happy with the work they did.
- Transplanting did not get done, but Jamie would like to see the bed broken up and laid back out.
- The Office of Accessibility is building four ADA beds. The concrete pad has been poured. An Eagle Scout is having lumber donated to construct the beds. Once the beds are completed, they will be available for rent.
- Therapeutic Recreation planted in some of the beds the Tuesday prior to the meeting.

May Parks Board Presentation on WCC/WC Status

Jamie Bequette, Program Administrator, provided a brief recap of her presentation at the May Parks Advisory Board meeting, as well as Committee Chair Justin Trudeau's overview of the Committee. She said both the Committee and Community Center received many kudos from the Board.

Staff Updates

Westside Community Center – Facility Operations; Community Garden; Signage on Campus; Programs and Leases Update; OCCA Mixer Recap; Seasonal Staff

Jamie Bequette, Program Administrator, and Felicia Barnhart, Park Operations Administrator, and provided the following updates:

- Signage has been installed and looks great. Staff is waiting on the kiosks to be installed.
- Shades are being installed over the windows in Hughes Hall.
- There is a Request for Proposals out for Capital Improvement Projects at the Center. Staff will continue to update as they have more information.
- Misty Clark's last day will be on Monday, and staff is in the interview process to hire the next round of seasonals.
- Leases are all going well.
- Jamie provided program numbers.
- The OCCA mixer went very well and was a great opportunity for members of the community to tour the Center and better understand offerings at the Center.
- Volunteer help is needed to support upcoming Funky Little Theater shows. The Committee can reach out to Jamie for more information.
- Jamie reminded Committee members to make sure their volunteer hours are recorded, either in CERVIS or with Nathan at the front desk.

Motion to Adjourn

<u>Motion</u> – Move to adjourn the Westside Community Center Working Committee meeting at 4:07 p.m.

1st – Justin Trudeau, 2nd – Kathy Perry, Approved, Unanimously.